



2017 Membership Application

(Page 1 of 2)

Company: _____

Contact Person: _____

Physical Address: _____

City: _____ State: _____ Zip: _____

**** Roofing Contractors must have a fixed address with a physical location. ****

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-Mail: _____

Website: _____

APPLICATION SIGNATURE & DATE:

I hereby authorize CRA to verify any information or references listed herein. I affirm that the information I have given in this application is true and accurate, and I understand that any willful falsification while a member of CRA constitutes grounds for disqualification or revocation of membership.

I understand that by providing my email address, fax number(s) and other identification of any means of electronic transmission shown above, on behalf of my company or organization, I am authorized and hereby consent for the above company/organization to receive emails, faxes and other means of electronic transmission sent by or on behalf of the Colorado Roofing Association (i.e.: all promotional material related to CRA functions, meetings, events and administrative notices).

Eligibility for initial and continued membership will be contingent upon a member, individual, or firm's adherence to and promotion of the associations By-Laws and Code of Ethics.

I understand the Membership Committee has final authority to approve or disapprove all applications.

Signature: _____ Date: ___ / ___ / ___

DUES PAYMENT: Membership dues are \$600 per calendar year.

(If you join after Jan 31, your 2017 dues will be prorated at \$50.00 per month for the remaining months of the year.)

Please enclose a check made payable to the "CRA" and mail with application along with all required documentation from page 2 (contractors only) & signed Code of Ethics to: Colorado Roofing Association | PO Box 740550 | Arvada, CO 80006-0550.

Credit Card Payment Option: Visa MasterCard Discover Card Amex

Credit Card # _____

Exp. Date ___ / ___ 3-4 CID# _____

Card Holder Billing Address: _____

Card Holder Billing City _____ State: ___ Zip: _____

Card Holder Name: _____

(please print clearly↑):

Signature↑

Date↑

Please email receipt to _____

Main Member Classification:

(Required on all applications)

- Roofing Contractor – Commercial
- Roofing Contractor – Residential
- Roofing Contractor – Comm/Res
- Contractor – Rain Gutter/Sheet Metal
- Contractor – Waterproofing
- Contractor – Photovoltaic/Solar
- Material Supplier
- Manufacturer
- Manufacturer Rep.
- Architect/Consultant/Engineer
- Insurance Provider
- Claims Adjuster
- Equipment Supplier
- Building Owner/Manager
- Trade Service – Roof Accessories
- Trade Service – Legal
- Trade Service –Technology
- Trade Services (other) _____

----- Contractors Only -----

Roofing services you provide:

(check all that apply)

- Commercial
- Residential
- Asphalt Shingles
- Built-up roofing
- Coating Applications
- Green/Vegetative Roofs
- Gutters
- Insulation
- Metal Roofing
- Modified Bitumen
- Photovoltaic/Solar
- Sheet Metal Work
- Siding
- Single Ply
- Tile & Slate
- Waterproofing
- Wood Shingles & Shakes

Contractors!

CONTRACTORS applying for CRA membership must submit this page completed in full, ALL the required eligibility items listed on page 2 of this application and a signed copy of the CRA Code of Ethics.

Return Membership Application to:

P.O. Box 740550 · Arvada, CO 80006-0550 · (O) 303.484.0549 · (F) 720.633.9776
E-mail: debbie@coloradoroofing.org · Website: www.coloradoroofing.org

Contractors!

CONTRACTORS applying for CRA membership must also submit the following to be eligible:

1. A roofing contractor business license showing that the company has been in operation for a minimum of two years issued by a Colorado municipality or jurisdiction that requires a test for licensing; or two roofing contractor business licenses showing that the company has been in operation for a minimum of two years issued by two Colorado municipalities that do not require a test for licensing.
2. A current Colorado Worker's Compensation Certificate reflecting roofing or sheet metal classifications. *(If you do not have Workers' Comp. Insurance coverage, you will not qualify for membership in the CRA. Exemption letters are not accepted.)**
3. A Certificate of Insurance showing general liability protection of at least \$500,000.00.*
★ *Certificates of insurance must be mailed/emailed/faxed directly from your insurance agent and list CRA as the certificate holder.*
4. Evidence of passing a nationally recognized examination that addresses roofing work on residential and/or commercial property *(National Building Contractor A, B, C & Standard Roofing from IBC or ICC accepted).*
5. Sign, date and return the CRA Code of Ethics with your membership application.
6. You must have a fixed address with a physical location.
7. Submit three (3) satisfactory business references in Colorado: one from a customer and two from a supplier/vendor.*

Customer Name: _____ **Company (if applicable)** _____
Email: _____ **Phone:** _____

Supplier/Vendor: _____ **Contact Name** _____
Email: _____ **Phone:** _____

Supplier/Vendor: _____ **Contact Name** _____
Email: _____ **Phone:** _____

8. Each applicant must be Sponsored by a current CRA Member(s). Please list your sponsor(s) here including Name, Company, E-Mail and Phone Number.*

Sponsor Name: _____ **Company** _____
Email: _____ **Phone:** _____

★ *We will contact and verify all business references and sponsors prior to finalizing membership application.*

9. **APPLICANT STATEMENT:**
Please sign below if you answer "Yes" to any of the statements below; you must also attach a full explanation giving the nature of the event dates and place of event.

Have you (or a partnership to which you were a partner or authorized representative, or a corporation in which you were an officer or an authorized representative) within the last seven (7) years:

YES NO

- ____ ____ **1. Undertaken roofing contracts or work that a surety company completed or made financial settlements on?**
____ ____ **2. Had claims or lawsuits filed for unpaid or past due accounts by your creditors - including a governmental agency, as a result of roofing or roof related operations?**
____ ____ **3. Filed for bankruptcy?**

I affirm that the information given in the applicant statement above is true and accurate.

Affidavit Signature: _____ **Date:** ___/___/___

10. **Renewals.** CRA Membership is based on the calendar year and renews each January. Membership can be renewed by:
 - Paying the annual dues renewal fee.
 - Meeting the same application requirements outlined above as referenced in item 2, 3, 5, 6 and 9.
 - Provide evidence of having taken 8 Continuing Involvement Units (CIU's) at approved workshops, programs or seminars during each calendar year. CIU requirements are for all current and new contractor members starting January 1, 2017 for renewal in 2018 and each year thereafter. *(For new members, CIU requirements will be prorated from the month your application is accepted through the remaining months of the year.)*



Code of Ethics

Revised & Adopted on Jan 1, 2016.

The Member will not perform, or caused to be performed, any act which would tend to reflect negatively on, or bring into disrepute, any legitimate part of the roofing industry. However, the member may enforce his contractual and other legal rights related to a project.

The Member will constantly seek to provide the best value possible to the consumer.

The Member agrees to treat all their employees in a fair and ethical manner.

The Member will not knowingly enter into any contract, the terms of which may imperil the rights of either labor or the suppliers of material to receive a fair return for services or goods furnished.

The Member will aspire to elevate the standards of their vocation by exercising a high degree of care in the execution of all work, correct any defective work as a direct challenge to his/her ability and integrity, and to do work which will be wholly satisfactory and bring credit to the members, the Association and the industry.

The Member agrees to apply all work in accordance with original specifications or written change orders and will fairly convey and honestly explain any and all proposed or executed roofing warranties.

The Member vows to protect and defend the public from unethical practices affecting the roofing contractor industry and will not purposely misrepresent themselves, his/her company nor will they otherwise knowingly engage in any type of fraud. Unethical practices are actions that violate federal, state and local statutes, rules or regulations that govern the roofing industry.

The Member will operate their business in accordance with the laws of constituted authority at all levels and comply with all rules and regulations prescribed by law for the health and **safety of their employees, the community and the environment.** These include but are not limited to: Employment & Labor, Internal Revenue Service, Occupational Safety & Health Administration, Colorado Division of Insurance, SB12-038, HB13-1062, Colorado Statutes (C.R.S. 6.22.101 -6.22.105, C.R.S. 10.3.111.5 & C.R.S. 10.3.111.6, C.R.S 18.13.119.5), local Building Departments and HOA's, etc.)

The Member will attain and retain General Liability of at least \$500,000 and Workers' Compensation insurance reflecting roofing or sheet metal classifications as required by CRA, federal, state and local authorities and attain and retain permits, licensing and/or registration as required by federal, state and local authorities.

The Member takes pride in their business, and will endeavor constantly to improve the roofing contracting industry of which he/she is a part. He/She will support the activities of his/her Association and participate in its projects and programs. He/She will respect his/her fellow roofing contractors and refrain from any disparaging statements concerning them.

The Member will address any and all formal complaints received from consumers regarding the Member's company within 30 days following notice to the Member by phone or email of such complaint against them. Failure to address a complaint will be cause for termination of membership.

As a member in good standing of the Colorado Roofing Association, we have read, understood and agree with the above stated Code of Ethics and PLEDGE ourselves, our company, and our employees to abide and be governed by them. Failure to do so will be cause for termination of membership in accordance with the CRA Bylaws.

Member Signature

Company

____/____/____
Date

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Colorado Roofing Association • PO Box 740550 • Arvada, CO 80006-0550
Ph. 303-484-0549 • Fx. 720-633-9776 • www.coloradoroofing.org



Continuing Involvement Requirement for Members 2017

Continuing Involvement Units (CIU) Table

CRA recognizes that continuing education is significant to advancing and improving our profession. We would like to see our entire membership get more involved and participate in the many association activities provided throughout each year. CRA Continuing Involvement Units will keep members up-to-date, let them master new knowledge and skills, plan for the future and responsibly meet the role CRA members play in the community and the roofing industry in Colorado.

On November 3, 2016, the CRA Board of Directors voted to create the CRA Continuing Involvement Unit (CIU) requirement. To remain in good standing, CRA Member will be required to submit 8 CIU's starting January 1, 2017 through December 31, 2017 for their company's renewal in 2018. **This requirement will be for all current and new contractor members.** Associate members are exempt from the CIU requirement but are encouraged to participate for their own personal benefit and that of the roofing profession. Records will be kept for all members.

Continuing Involvement credits can be earned in a number of ways and variety of learning formats by attending CRA approved seminars, workshops, trainings, events, etc. The units are calculated per person and then totaled for each company.

Qualifying Continuing Involvement	Continuing Involvement Unit (CIU) (Per Person)
Events (Awards Dinner, Golf Tournament & Sporting Clay Tournament)	1
Trade Show Seminar	2
Trade Show Attendee	1
Member Lunch Programs	2
½ Day Pinpoint Seminars	4
Training Courses at Training Center: Intro to Roofing (6 weeks)	8
Training Courses at Training Center: Metal (2-day)	8
Training Courses at Training Center: EPDM/TPO (2-day)	8
Community Service Involvement	8
OSHA 10-Hour/30-Hour (provide proof)	4
NRCA Online Webinars (provide proof)	2
Board Director, Officer	8
Committee Member	8
Volunteer for Event (Awards Dinner, Golf, Trade Show, Sporting Clay)	4
Misc. Classes (Pinnacol, Moody Insurance Agency, Tile Roofing Institute, NRCA Trainings, etc.) Upon approval	2-4

Example: XYZ Roofing Contractor sent two of their guys to the Trade Show (2), the owner attended a ½ day pinpoint (4) and two people attended the Awards Dinner (2) for a total of 8 CIUs.

Members will need to submit a form at the end of each year certifying their company has completed the required continuing involvement units. The CRA Board of Directors will have final approval on all CIU's submitted.

Please sign & acknowledge that you have read, understand and agree to the Continued Involvement Unit (CIU) terms of continued membership in the CRA.

Name

Company

Signature

Date



SPONSORSHIP LEVELS

Are you interested in becoming a sponsor of CRA's 2017 programs?

CRA has the following 7 levels of sponsorship. We hope that by combining all of our programs together into these different levels, that we will be making the sponsorship process easier for you. It is also our hope that by sending this to you in the beginning of the year, we will be able to provide you with more time to include our programs in your budgets and at the same time, have to ask you only ONCE for your donation.

- Level 1 – “Industry Leader” Sponsor of all 2017 Programs & Special Events - \$2,200.00
 - 2017 Dues included in this package.
 - Promoted as “Industry Leader” Sponsor at these CRA Events:
 - Membership Luncheon/Meeting Sponsorship
 - Awards Dinner “GOLD” Presenting Sponsor (Feb 2018)
 - Tradeshow Event Sponsor (Jan 2018)
 - Golf Tournament Hole Sign Sponsor
 - Sporting Clay Tournament Station Sign Sponsor
 - Promoted as “Industry Leader” Sponsor at all 2017 CRA membership meetings, educational seminars and pinpoint sessions.
 - Promoted as “Industry Leader” Sponsor in the CRA Newsletter.
 - Promoted as “Industry Leader” Sponsor in the CRA Website.

- Level 2 – “Silver” Sponsor of CRA Membership Luncheons & Special Events - \$1,700.00
 - 2017 Dues included in this package.
 - Membership Luncheon/Meeting Sponsor
 - Tradeshow Event Sponsor (Jan 2018)
 - Awards Dinner “Silver” Sponsor (Feb 2018)
 - Your name/logo will be listed as a sponsor at each of these events and in the monthly newsletters timely to these events.
 - Golf Tournament Hole Sign Sponsor
 - Sporting Clay Tournament Station Sign Sponsor

- Level 3 – “Bronze” Sponsor of all 2017 Special Events - \$1,200.00
 - 2017 Dues included in this package.
 - Trade Show Event Sponsor
 - Awards Dinner “Bronze” Sponsor
 - Your name/logo will be listed as a sponsor at each of these events and in the monthly newsletters timely to these events.
 - Golf Tournament Hole Sign Sponsor
 - Sporting Clay Tournament Station Sign Sponsor

*** Please Note: Membership dues in the amount of \$600.00 must be paid in addition to your selected sponsorship level 4, 5, 6 and 7 listed below.**

- Level 4 - Sponsor of Awards Dinner Only - \$250.00-\$500.00*
 - Awards Dinner Sponsor. Select one: Silver - \$250.00 or Gold \$500.00
 - Your name/logo will appear at the event and in the monthly newsletter timely to this event.

- Level 5 - Sponsor of Golf Tournament Only - \$150.00-\$450.00*
 - Golf Tournament Hole Sponsor. Select one: Sign Only - \$150.00 or Man Your Hole \$450.00
 - Your name/logo will appear on a hole sign and in the monthly newsletter timely to this event.

- Level 6 - Sponsor of Sporting Clay Tournament Only - \$150.00-\$350.00*
 - Sporting Clay Tournament Station Sponsor. Select one: Sign Only - \$150.00 or Man Your Station \$350.00
 - Your name/logo will appear on a hole sign and in the monthly newsletter timely to this event.

- Level 7 - Sponsor of Education Programs - \$150.00*
 - Membership Luncheon/Pin-Point Meeting Program Sponsor -- helping to improve our membership luncheons/meetings and will help in providing a better variety of speakers.
 - Your name/logo will appear at each luncheon, at any special meetings and in the newsletters timely to these events.

Please check the level(s) that you wish to sponsor and send a copy of this form along with your sponsorship check (and dues if applicable) to the CRA, PO Box 740550, Arvada CO 80006-0550.

I am sending a donation for the above sponsorship(s) and will e-mail my logo to debbie@coloradoroofing.org.

Contact _____ Company _____
 Phone _____ Email _____